

### Invitation to join

### Official Canine Partners Community Facebook Group

# We are delighted to invite you to join the Official Canine Partners Community Facebook Group.

In this group, you can:

- Chat
- Meet people from Canine Partners
- Share photos
- Discuss and share all things Canine Partners

If a member of the group is looking for instruction or official policy-type information from Canine Partners, they should follow the usual channels e.g. by contacting their main staff point of contact at Canine Partners.

#### The group will be monitored:

Monday - Friday 9am - 5:00pm

All items posted to the group will be approved by the Marketing Communications Team and made live within two working days (allowing slightly longer for annual leave or sickness).

By choosing to join the group, members are agreeing to follow Canine Partners' Social Media Guidelines and the Official Canine Partners Community Facebook Group rules. These will be provided to you at the point of becoming an officially registered member of the Canine Partners community, if you do not receive them please speak to your main staff point of contact.

# To join the group, you need to request to join by following the instructions below:

1. On Facebook, type 'Official Canine Partners Community Facebook Group' into the search field or visit

facebook.com/groups/caninepartnersofficialcommunity/

- 2. The group will pop up, with a button that says '+ join'.
- 3. Click this button and you will be asked to answer a series of questions so we can identify who you are. Please ensure you answer all three questions.



For those members who are not already on Facebook, you can create an observer Facebook profile. This means you will be able to join the group and see what is said, pictures etc. but you will not have to partake in the rest of Facebook if you do not wish to.

#### Follow these steps to create an observer profile:

- 1. Go to https://www.facebook.com/signup
- 2. Enter your First name
- 3. Enter your Surname
- 4. Enter your email address
- 5. Re-enter your email address when the field asking you to re-enter it appears
- 6. Create a New Password
- 7. Enter your birthday (This is so Facebook verify your age)
- 8. Select Female or Male
- 9. A code will be sent to your email address
- 10. Enter the code back on Facebook to verify your email address

11. Your profile is complete – to remain private on Facebook, ensure that your information is not set to public. If you do not become friends with anyone on Facebook this will also keep your profile private.

For help with setting up an observer profile, please contact the Marketing Communications Team by emailing socialmedia@caninepartners.org.uk. The team can offer advice and answer questions, but they will not be able to create a profile for you.

As the description for the group states, there are rules that members must follow to remain in the group. Not following the rules of the Official Canine Partners Community Facebook Group or Canine Partners' social media guidelines will result in the user being removed from the group.

If you decide to leave Canine Partners and are no longer a registered member of the Canine Partners community, you will no longer have access to the Official Canine Partners Community Facebook Group. You can rejoin if you become involved with another volunteer opportunity.

If you have any questions about the Official Canine Partners Community Facebook Group, please email the Marketing Communications Team at socialmedia@caninepartners.org.uk



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